

Groupdynamics and interaction in online sessions

Basic rules for online engagement [1/2]

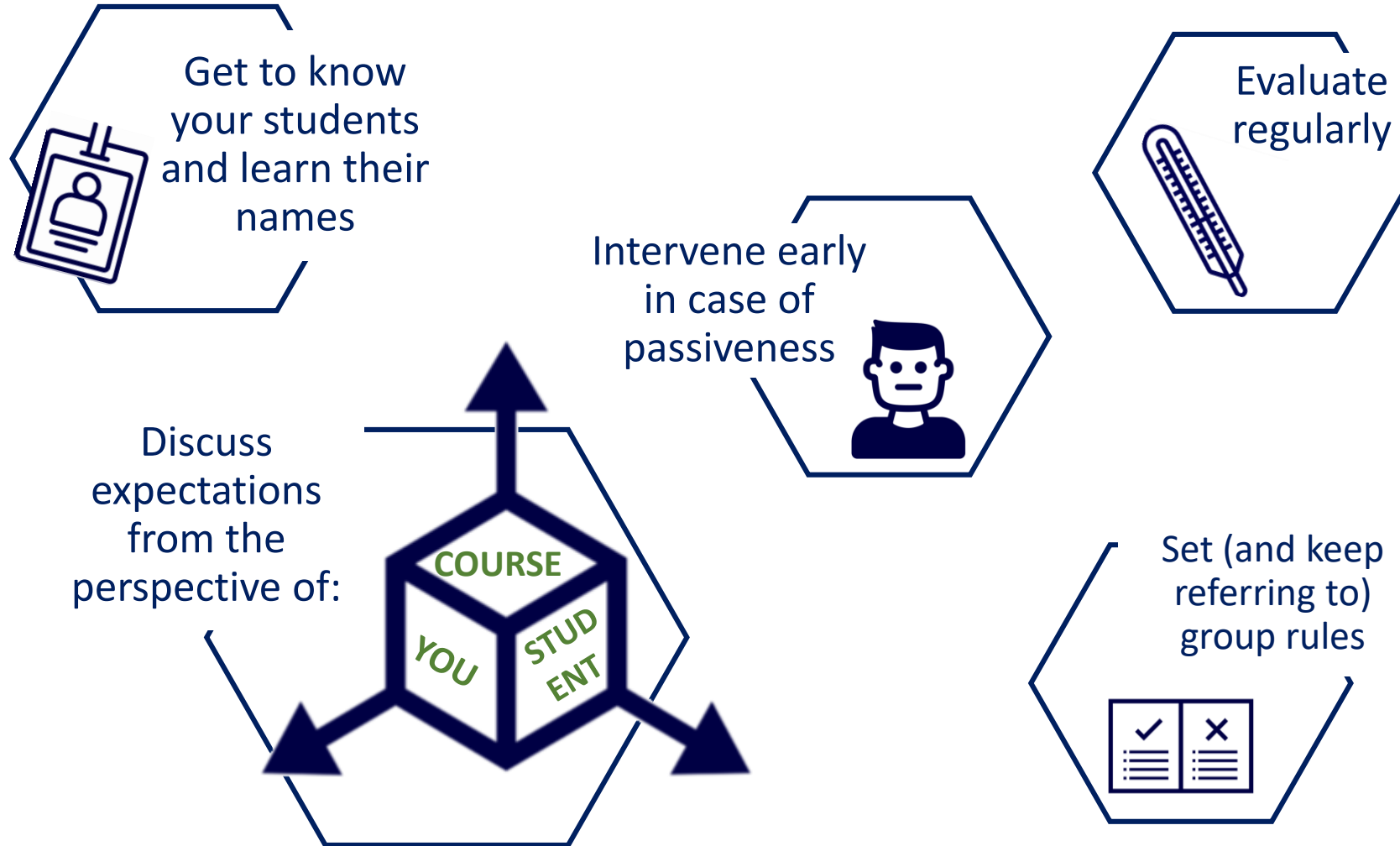


- Being on time also goes for online sessions: students (and tutor) should test their equipment before the start of the tutorial.
- When students are present they should be
 - Active / engaged, so:
 - Not doing other things (social media etc.)
- Ask students to:
 - Notify you in advance if they are going to be absent.
 - Have all their needed materials at hand.
 - Mute mics when not speaking.
 - raise their (virtual) hand when a discussion starts to get unorderly and/or
 - Use the chat for questions
- Really do have breaks after 45 to 60 minutes

Basic rules for online engagement [2/2]



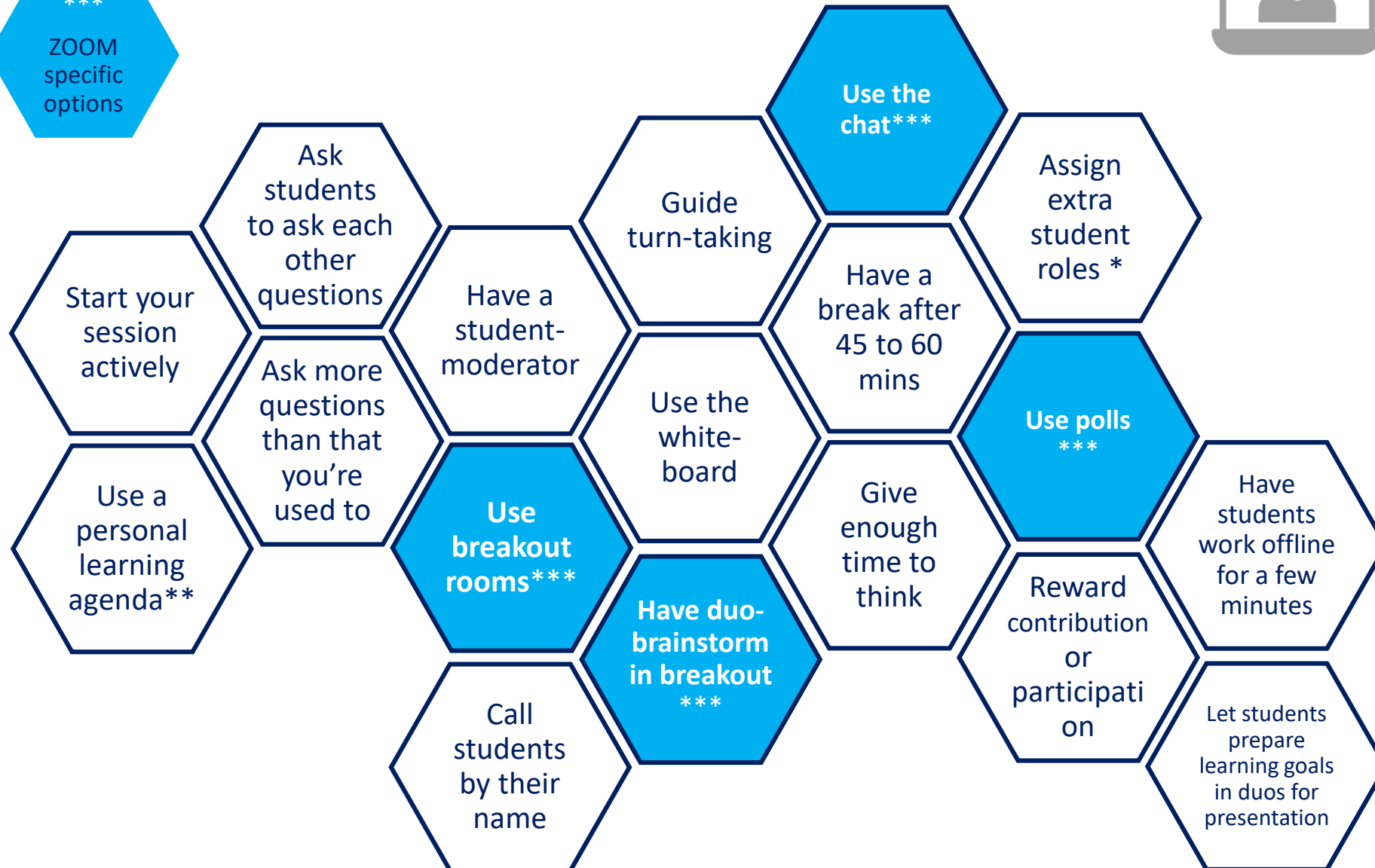
Tips to “Kickstart” your group:



Ideas for activating students online



ZOOM
specific
options



File exchange via chat

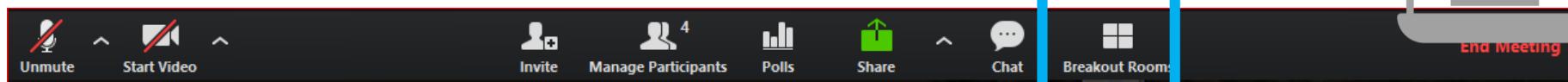


A composite image showing the Zoom interface. At the top, a 'Zoom Group Chat' window is open, displaying a message 'From Me to Everyone: test' and a file attachment 'TEST.docx' (11.23 KB). Below this, a central toolbar contains icons for 'Unmute', 'Invite', 'Manage Participants', 'Polls', 'Share', 'Chat', and 'Breakout Room'. The 'Chat' icon is highlighted with a blue box. To the right, a 'Participants (4)' panel lists participants: Nynke de Jong (Host, me), n.dejong, Test telefoon, and Test zwarte computer. Below the participants list are controls for 'yes', 'no', 'go slower', 'go faster', 'more', and 'clear all', along with 'Mute All', 'Unmute All', and 'More' buttons. At the bottom, a 'Zoom Group Chat' input area is visible with a 'To: Everyone' dropdown and a 'Type message here...' text field. A blue arrow points from the 'Chat' icon in the toolbar to the 'Zoom Group Chat' input area. Another blue arrow points from the 'Zoom Group Chat' input area to the 'Zoom Group Chat' window at the top. A third blue arrow points from the 'Zoom Group Chat' input area to the 'Zoom Group Chat' window at the bottom.

A screenshot of the Zoom chat settings menu. The 'To:' dropdown is set to 'Everyone'. Below it is a 'Type message here...' text field. A dropdown menu is open, showing options: 'Save chat', 'Allow attendees to chat with:', 'No one', 'Host only' (checked), and 'Everyone publicly'.

Type your message here

Breakoutroom options: only visible for (Re-assigned) hosts



Breakout Rooms - Not Started

- Breakout Room 1 (2)
 - n.dejong
 - Test telefoon
- Breakout Room 2 (1)
 - Test zwarte computer

Options:

- Move all participants into breakout rooms automatically
- Allow participants to return to the main session at any time
- Breakout rooms close automatically after: 30 minutes
- Notify me when the time is up
- Countdown after closing breakout room
- Set countdown timer: 60 seconds

Buttons: Recreate ^, Options ^, Add a Room, Open All Rooms

Create Breakout Rooms

Assign 3 participants into 1 Rooms:

Automatically Manually

3 participants per room

Buttons: Create Rooms



Breakout Rooms - In Progress

- Breakout Room 1 (Join)
 - n.dejong (not joined) Move to
 - Test telefoon (not joined)
- Breakout Room 2 (Join)
 - Test zwarte computer (not joined)

Buttons: Broadcast a message to all ^, Close All Rooms

JOIN or MOVE

All participants have been invited to join Breakout Rooms.